

November 27, 2023 - December 3, 2023

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November 2023
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December 2023
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Monday, November 27

- 9:30am - 10:00am External Engagement
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:00am - 10:45am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:30am - 11:00am Check-in with Kevin (Stay on Zoom) - Khan, Lina
- 1:00pm - 1:30pm Meeting with SBA Deputy Administrator
(https://ftc.zoomgov.com [redacted] (b)(6))
- 2:00pm - 2:30pm News media planning follow-up-- (b)(5)
(Microsoft Teams Meeting) - Shahrabi, Sanya
- 3:30pm - 4:30pm Georgetown Law Student Talk (Gewirz Student Center (120 F St NW, Washington, DC 20001, United States)) - Khan,
- 4:00pm - 5:00pm WH<>FTC Update MTG (Webex) - Donenberg, Jon M. EOP/WHO
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Tuesday, November 28

- 9:45am - 10:00am SM :: SN [redacted] (b)(6) - Nguyen, Stephanie
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:30am - 11:00am Check-in with Tom (Stay on Zoom) - Khan, Lina
- 11:00am - 11:45am Weekly Huddle
(https://ftc.zoomgov.com [redacted] (b)(6))
- 12:00pm - 1:00pm Check-in with BC
(https://ftc.zoomgov.com [redacted] (b)(6))
- 1:00pm - 2:00pm Update on [redacted] (b)(7)(A) for the Chair
- 1:30pm - 2:00pm Prep Call: FTC/DSOC
- 2:00pm - 3:00pm michelle & david (Microsoft Teams Meeting) -
- 3:00pm - 3:30pm Heather/Sarah Miller (FTC) (Teaism, 800
- 4:30pm - 5:00pm [redacted] (b)(5)
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Wednesday, November 29

- 8:00am - 9:00am breakfast meeting - Nguyen, Stephanie
- 9:30am - 10:00am External Engagement
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 11:00am - 11:30am FW: [redacted] (b)(5) IPC Leads Weekly
[redacted] (b)(6)
- 11:30am - 12:00pm Check-in with OPA
(https://ftc.zoomgov.com [redacted] (b)(6))
- 12:45pm - 1:15pm Meeting with Brad/Kara/Lauren [redacted] (b)(6)
Skroejer, Aylin
- 2:00pm - 2:30pm Outreach sync (OCR and link below) - Zhao, Daniel
- 3:00pm - 3:30pm Call re: PE and [redacted] (b)(5) (Microsoft Teams
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Thursday, November 30

- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
[redacted] (b)(6) Zhao, Daniel
- 11:00am - 11:30am Henry/Sarah [redacted] (b)(6) - Liu, Henry
- 12:00pm - 12:45pm Check-in with BCP
(https://ftc.zoomgov.com [redacted] (b)(6))
[redacted] (b)(6) Khan, Lina
- 1:00pm - 1:30pm Check-in with BE
(https://ftc.zoomgov.com [redacted] (b)(6))
[redacted] (b)(6) Khan, Lina
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah
- 5:00pm - 6:00pm Prep for Hill Meeting (Microsoft Teams Meeting) -
Bumpus, Jeanne

Friday, December 1

- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:30am - 11:00am Douglas Farrar | FTC's Zoom Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 11:30am - 12:00pm OT Q&A Check-in
(https://ftc.zoomgov.com [redacted] (b)(6)) Khan, Lina
- 1:30pm - 2:00pm Weekly sync
(https://ftc.zoomgov.com [redacted] (b)(6))
- 2:00pm - 2:30pm [redacted] (b)(5) Chat with DOJ (Microsoft Teams Meeting) - Farrar, Douglas
- 3:00pm - 4:00pm Thomas Dahdouh's Zoom Meeting
[redacted]
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Saturday, December 2

- [redacted] (b)(6)

Sunday, December 3

- [redacted]

December 4, 2023 - December 10, 2023

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December 2023							January 2024						
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Monday, December 4

- 9:30am - 10:00am External Engagement
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) Zhao, Daniel ↻
- 10:00am - 10:45am Morning Meeting
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) Zhao, Daniel ↻
- 10:30am - 11:00am Check-in with Kevin (Stay on Zoom) - Khan, Lina ↻
- 11:30am - 12:00pm Check-in with OPA
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) - Khan, Lina ↻
- 12:00pm - 12:45pm Senior Leadership Meeting
(https://ftc.zoomgov.com/ (b)(6))
- 3:30pm - 4:30pm Annual Ethics Training for Senior Staff - Monday, December 4, 2023 @ 3:30pm
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Tuesday, December 5

- 9:45am - 10:00am SM :: SN (b)(6) Nguyen, Stephanie ↻
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com/ (b)(6))
- 10:30am - 11:00am Check-in with Tom (Stay on Zoom) - Khan, Lina
- 11:00am - 11:45am (b)(5) Mtg (b)(6)
- 11:00am - 11:45am Weekly Huddle
- 12:00pm - 1:30pm Check-in with BC
- 2:00pm - 3:00pm michelle & david (Microsoft Teams Meeting) -
- 2:30pm - 3:30pm (b)(7)(A) Chair Party Meeting
- 3:00pm - 3:30pm Call Hannah - Miller, Sarah
- 3:00pm - 3:30pm Call Hannah
- 4:00pm - 4:30pm Meeting on (b)(5)
- 4:00pm - 4:30pm (b)(5) Call Prep
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Wednesday, December 6

- 9:00am - 10:00am DSOC Meeting (Senate Mansfield Room) - Khan, Lina
- 10:30am - 11:00am Morning Meeting
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) Zhao, Daniel ↻
- 12:30pm - 1:00pm Catch up w/Sarah (Microsoft Teams Meeting) - Dasgupta, Anisha
- 1:30pm - 2:00pm Meeting with UFCW President Marc Perrone (b)(6) and Zoom below) - Zhao, Daniel
- 2:00pm - 3:00pm DivCo Quarterly Meeting - EXTENDED (Microsoft Teams Meeting) - Huber, Susan
- 2:30pm - 3:00pm Meeting with Rep. Peltola (153 Cannon) - Khan, Lina
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Thursday, December 7

- 10:30am - 11:00am Morning Meeting
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) Zhao, Daniel ↻
- 12:15pm - 12:45pm Meeting with Sen. Tester (311 Hart) - Khan, Lina
- 12:30pm - 1:00pm News Media Planning follow-up-- (b)(5) (Microsoft Teams Meeting) - Shahrashbi, Sanya
- 1:00pm - 4:00pm Hold FTC Holiday Party (Constitution Center (400 7th St SW, Washington, DC 20024)) - Childs, Annette
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Friday, December 8

- 9:00am - 10:00am Meeting on policy
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) Khan, Lina
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com/ (b)(6))
- 10:30am - 11:00am (b)(5) Intro Meeting (Microsoft Teams Meeting) - Kappler, Burke
- 12:00pm - 12:30pm Interview with candidate
(https://ftc.zoomgov.com/ (b)(6))
- 12:00pm - 12:30pm Lisa Gilbert
- 1:30pm - 2:00pm Weekly sync
(https://ftc.zoomgov.com/ (b)(6))
- 2:00pm - 3:00pm Check-in with BCP
(https://ftc.zoomgov.com/ (b)(6))
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Saturday, December 9

Sunday, December 10

December 11, 2023 - December 17, 2023

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January 2024

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Monday, December 11

- 9:30am - 10:00am External Engagement
- 10:00am - 10:45am Morning Meeting
- 10:30am - 11:00am Check-in with Kevin (Stay on Zoom) - Khan, Lina
- 11:30am - 12:00pm Check-in with OPA
- 12:00pm - 1:00pm FTC/DOJ
- [Redacted]
- 1:30pm - 2:00pm Discuss Final (b)(5) Microsoft Teams Meeting) -
- 2:00pm - 2:30pm Call Matt
- 2:30pm - 2:45pm Justin/Sarah - Miller, Sarah
- 2:30pm - 3:00pm News Media Planning follow-up- (b)(5) Microsoft
- 3:00pm - 4:00pm Thomas Dahdouh's Zoom Meeting
- 3:30pm - 4:00pm Check-in with OGC
- 4:00pm - 4:30pm Meeting on (b)(5)
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Tuesday, December 12

- 9:45am - 10:00am SM :: SN (b)(6) - Nguyen, Stephanie ↻
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com/ (b)(6))
- 10:30am - 11:00am Office check-in (SM office) - Zhao, Daniel
- 11:00am - 11:45am Weekly Huddle
(https://ftc.zoomgov.com (b)(6))
- 11:30am - 12:00pm Check-in with Tom (Stay on Zoom) - Khan, Lina ↻
- 12:00pm - 1:00pm Check-in with BC
- 3:00pm - 4:00pm Catch Up
- 3:00pm - 4:00pm michelle & david (Microsoft Teams Meeting) -
- 3:00pm - 4:00pm Review Time
- 4:00pm - 4:30pm sarah & david (Microsoft Teams Meeting) -
- 4:00pm - 5:30pm CONFIRMED Hill briefing (See Zoom information)
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Wednesday, December 13

- 8:30am - 9:30am Breakfast w/ Doha
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com (b)(6))
- 11:30am - 12:30pm Chair Meeting with BE AT1 (b)(6) and Zoom below) - Zhao, Daniel
- [Redacted]
- 12:45pm - 1:15pm Check-in with Chief of Staff - Khan, Lina
- 1:45pm - 2:15pm Meeting with Sen. Warren (309 Hart) - Khan, Lina
- 2:00pm - 2:30pm Outreach sync (OCR and link below) - Zhao, Daniel ↻
- 2:30pm - 3:00pm External Engagement
- 3:00pm - 3:45pm Check-in with BCP
- 4:00pm - 4:25pm checking in (Microsoft Teams Meeting) - Rutter,
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Thursday, December 14

- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com (b)(6))
- 12:00pm - 12:30pm Wells/Sarah
(https://ftc.zoomgov.com (b)(6))
- 12:30pm - 1:00pm Check-in with OT
(https://ftc.zoomgov.com (b)(6))
- 1:00pm - 1:30pm Check-in with BE
(https://ftc.zoomgov.com (b)(6))
- 1:30pm - 2:00pm Check in (Hannah's office) - Miller, Sarah
- 2:30pm - 3:00pm Meeting with Steve (Steve's Office (b)(6) - Liu, Henry
- 3:00pm - 4:00pm Review Time ↻
- 3:30pm - 4:00pm FY 24 - (b)(5) Microsoft Teams
- 4:00pm - 4:30pm Check-in with OCR
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Friday, December 15

- (b)(6)
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com (b)(6))
- 10:30am - 11:00am Biweekly Check-In (Sarah Miller) (b)(6) Zoom) - Levine, Samuel
- 10:30am - 11:00am Check-in
(https://ftc.zoomgov.com (b)(6))
- [Redacted]
- 12:00pm - 1:00pm [FTC/CFPB] Tech Civil Society Round Table
- 1:00pm - 2:00pm Hold
- 1:00pm - 2:00pm Meeting with Chief of Staff
- 1:30pm - 2:00pm Weekly sync
- 2:00pm - 5:00pm Catch Up
- [Redacted]
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Saturday, December 16

Sunday, December 17

December 18, 2023 - December 24, 2023

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Monday, December 18

- 9:30am - 10:00am External Engagement
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:00am - 10:45am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 10:30am - 11:00am Check-in with Kevin (Stay on Zoom) - Khan, Lina ↻
- 11:30am - 12:00pm Check-in with OPA
(https://ftc.zoomgov.com [redacted] (b)(6))
- [redacted]
- 2:00pm - 3:00pm Advocates Roundtable
- 3:00pm - 4:00pm Labor Roundtable
- 4:00pm - 4:30pm Meeting on [redacted] (b)(5)
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻
- 4:30pm - 5:00pm PLEASE JOIN Call: NYS Exec Chamber & FTC

Tuesday, December 19

- 9:05am - 9:30am Call: Sarah (FTC)/Katharine (Katharine, call Sarah at
- 9:45am - 10:00am SM :: SN [redacted] (b)(6) - Nguyen, Stephanie ↻
- 10:00am - 10:15am Huddle Agenda ↻
- 10:00am - 10:30am Morning Meeting
[redacted]
- 12:00pm - 1:00pm Check-in with BC
- 1:00pm - 2:00pm Div.Co Quarterly Meeting (Microsoft Teams)
- 1:15pm - 1:30pm Hold per Sarah
[redacted]
- 2:00pm - 3:00pm michelle & david (Microsoft Teams Meeting) -
- 2:30pm - 3:00pm Meeting with Geoffrey (Geoffrey's office --
- 3:00pm - 3:30pm SEC / FTC Check-In (Webex) - Afshar, Valian
- 3:30pm - 4:00pm Meeting with Maribeth (Maribeth's office --
- More Items...

Wednesday, December 20

- 9:00am - 9:30am Quick chat re. [redacted] (b)(5) (Microsoft Teams Meeting) - Dasgupta, Anisha
- [redacted]
- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
- 1:00pm - 1:30pm 2024 Priorities
(https://ftc.zoomgov.com [redacted] (b)(6))
- 2:00pm - 2:30pm Nora/Sarah - Miller, Sarah
- 2:00pm - 3:00pm Review Time ↻
- [redacted]
- 3:00pm - 4:00pm *Agenda* [redacted] (b)(5) SMS
Large | [redacted] (b)(6) | Todd, Nora C. EOP/NSC
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Thursday, December 21

- 9:00am - 9:30am Harry/Sarah (Ebenzers Coffeehouse (201 F St NE,
- 10:00am - 10:30am Morning Meeting
- 11:00am - 11:30am [redacted] (b)(5)
- 12:00pm - 12:30pm [redacted] (b)(5)
- 1:00pm - 1:30pm Check-in with BE
- 1:30pm - 2:00pm Check-in with NERO
- 2:00pm - 2:30pm Check-in with OPA
- 2:30pm - 3:00pm FTC/DOT/FMCSA Meeting (Microsoft Teams)
- 3:00pm - 3:30pm [redacted] (b)(5)
- 3:00pm - 4:00pm Review Time ↻
- 3:45pm - 4:00pm Check-in with OT
- 4:00pm - 4:45pm Check-in with BCP
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻
- 5:00pm - 5:30pm Check-in - Levine, Samuel

Friday, December 22

- 10:00am - 10:30am Morning Meeting
(https://ftc.zoomgov.com [redacted] (b)(6))
[redacted] (b)(6) Zhao, Daniel ↻
- 10:30am - 11:15am Office operations
(https://ftc.zoomgov.com [redacted] (b)(6))
[redacted] (b)(6) Zhao, Daniel
- 12:00pm - 12:45pm Block ↻
- 1:00pm - 1:30pm Call
- 1:30pm - 2:00pm Weekly sync
(https://ftc.zoomgov.com [redacted] (b)(6))
[redacted] (b)(6) Zhao, Daniel ↻
- 2:00pm - 2:15pm Check in w/ Sarah - Miller, Sarah
- [redacted]
- 4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah ↻

Saturday, December 23

Sunday, December 24

December 25, 2023 - December 31, 2023

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December 2023
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Monday, December 25

4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Tuesday, December 26

9:45am - 10:00am SM :: SN (b)(6) - Nguyen, Stephanie

10:00am - 10:15am Huddle Agenda

4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Wednesday, December 27

2:00pm - 2:30pm Outreach sync (OCR and link below) - Zhao, Daniel

2:00pm - 3:00pm Review Time

4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Thursday, December 28

11:00am - 11:30am Henry/Sarah (b)(6) - Liu, Henry

3:00pm - 4:00pm Review Time

4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Friday, December 29

12:00pm - 12:45pm Block

1:30pm - 2:00pm Weekly sync
(https://ftc.zoomgov.com/ (b)(6))
(b)(6) Zhao, Daniel

4:30pm - 4:45pm Michelle/Sarah - Miller, Sarah

Saturday, December 30

Sunday, December 31